

**MINUTES OF BOARD OF TRUSTEES  
SURFSIDE HOMEOWNERS ASSOCIATION  
July 19, 2008**

**Present:** Gene Bowen, James Flood, Chris Hanson, Larry Nelsen Warren Olson, Walt Platt,  
**Those Absent:** Cathy Gabrielson, Grant Murrell  
**Conference Call:** Gary Williams

President Warren Olson called the meeting to order at 9 AM, and the first order of business on the agenda was to swear in Larry Nelsen as a new B.O.T. member.

**Floor Comments**

Olson stated that Gary Williams would be available by phone from time to time throughout the day.

**Agenda Adoption**

BY CONSENSUS THE AGENDA WAS ADOPTED AS WRITTEN.

Approval of Minutes of Regular Board Meeting of June 21, 2008

The approval of the June 21, 2008 minutes will be delayed till the Aug meeting.

**Starheim variance**

Jim Meyers and Vivian Wattum from the Architectural Committee were present. Meyers did certify that in his view, the variance submitted by Mr. Starheim is in order and proper procedures were followed. The board members were directed to the briefing papers, in the Starheim file, from the hearing. It was brought to everyone's attention that all members, who had not submitted previously and whose lot is within 300 feet of Mr. Starheim were notified of the variance. Additionally it was confirmed that it was the Architectural Committee's recommendation that the approval of a variance be contingent upon the unification of the lots.

JIM FLOOD MOVED THAT CONTINGENT UPON UNIFICATION OF THE THREE LOTS THE BOARD APPROVED MR. STARHEIM'S VARIANCE. BOWEN SECONDED. THE MOTION CARRIED UNANIMOUSLY.

**Financial Motions**

No transfers or immediate financial action needed was identified.

Platt stated that the last treasurer's report was submitted in May, which was submitted at the end of June. He now has a copy of the June treasurers report and he wanted to know if he should present it at this meeting. Olson stated that all of the financials should be submitted at the August meeting.

Two new members must make sure that their signatures are provided as new board members. The process has been in the past that Ginger puts together a packet for the meeting; with the signature cards the B.O.T. members sign them. The bank then must have a copy of the Board motion and everyone who signs will submit a copy of their driver's license as well.

Platt explained that all trustees, with the exception of the President, generally sign signature cards and are approved as check signers. However, he also explained that Grant Murrell does not want to

be a check signer. Olson stated that this is part of the duties of every trustee and therefore, the following motion was made.

BOWEN MOVED THAT THE FOLLOWING TRUSTEES BE SIGNERS ON ALL ACCOUNTS OF SURFSIDE WITH THE EXCEPTION OF THE PRESIDENT. FLOOD SECONDED TO APPROVE ALL TRUSTEES, EXCEPT THE PRESIDENT, AS CHECK SIGNERS. THE NAMES ARE AS FOLLOWS:

GENE BOWEN  
JAMES FLOOD  
CATHERINE GABRIELSON  
CHRIS HANSON  
GRANT MURRELL  
LARRY NELSEN  
WALT PLATT  
GARY WILLIAMS

MOTION WAS CARRIED UNANIMOUSLY.

#### NEW BUSINESS

Emails and the website were discussed. Olson explained why the website needed to be changed, with regard to the association's inability to make necessary changes in a timely manner which would coincide with the advertising of the General Manager position. Additionally, the actual site itself, appeared to be quite negative and inaccurate and therefore, a new website was created. Larry Kennedy, Gene Bowen's long term friend, had been working with Jane Bowen and Georgia Mourikis, to build a parallel website for the Community Relations Committee and with the problems described previously the decision was made to create a new website.

Additionally email problems were discussed. Olson explained that in the bulk of correspondence came through Ken's personal email, deltajunky and it became necessary to handle electronic correspondence in a more professional manner. Therefore, the office staff switched over to using the current in-house email system and discovered that SHOA was a Hebrew term associated with the holocaust. As a result of this awareness, it became clear that our identify/domain name needed to be changed to Surfsideonline.org. This was accomplished. Additionally, emails were downloading into the office on the current Reachone account and we only had one address, which became bogged down quickly. Finally, separate emails through a different server were set up for all staff and each board member. Therefore, the task at hand is for all board members and staff to begin the process of transferring to this new email provider. BOT members were informed that if they have a problem with setting themselves up on the new email to call Gene Bowen and he will walk them through the process. All of these changes were made in an effort to keep people from using their own personal emails and computers. Additionally it became clear that an IT person from outside Surfside should be obtained to help us as a consultant as Bob Haskins has been inundated with extra work lately and does not have the time to deal with these time intensive IT issues. The example was given that Dee needs accommodations due to her visual disability but her computer was bought over a month ago and Bob hasn't been able to do the transfer. Therefore, not having an IT consulted resulted in two problems, overloading Bob and not getting maximum potential out of Dee. Olson also stated that a server will be purchased, but that functional work stations were necessary first.

#### Recess to executive session for general manager interviews

10:00 Barbara Robinson  
11:30 George Duffin  
1:00 Carolyn St. James  
2:30 Jan Storm  
4:00 Mark Pierce

It should be noted that George Duffin called and cancelled his appointment due to his need to be present at a "fire emergency". He did not attempt to reschedule his interview.

Open session – action items (following closed executive session)

BOWEN MOVED, HANSON SECONDED, THAT THE GENERAL MANAGER POSITION BE OFFERED TO BARBARA ROBINSON, AT A SALARY OF \$60,000 CONTINGENT UPON SUCCESSFUL REFERENCES, CRIMINAL BACKGROUND AND DRUG TESTS. SHE WILL BE ON A 90 DAYS PROBATIONARY PERIOD. MOTION CARRIED UNANIMOUSLY.

PLATT MOTIONED FOR ADJOURNMENT, SECONDED BY NELSON. ADJOURNED AT 6:17 P.M.

Respectfully submitted,

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Warren Olson, President to the Board

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Gary Williams, Exec. Committee Secretary

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Dinah McCreddie, Recording Secretary