

MINUTES OF REGULAR BOARD MEETING
SURFSIDE HOMEOWNERS ASSOCIATION
FEBRUARY 20, 2010

B.OT. Present: Jim Flood, Chris Hanson, Martin Jenkins, George Miller, Grant Murrell, Larry Nelsen, Debbie Richmond, Gary Williams, John Williams

Staff Present: Ginger Byrd, Bob Haskin, Barbara Robinson, Sara Chase, Jim Meyers

President, Jim Flood called the meeting to order at 9:00 a.m.

Safety In The Workplace:

Jim Flood asked the Water/Field Services staff to develop a safety equipment check sheet to be used each day to verify that all safety equipment is being used and is in good condition. Grant Murrell asked that a report on any accidents or injuries be generated every month. Jim Flood asked that volunteers and other onlookers stay away from construction sites to maintain safety for staff and volunteers. Larry Nelsen inquired about the status of the safety program the Gil Gonzales and Larry Hampton are developing. A reliable safety program will be ready in the near future.

Floor Comments: None

The agenda for the Board Meeting was approved and adopted as submitted.

The minutes of January 16, 2010 were accepted as submitted.

Old Business:

Operations Manual Adoption:

2.5 needs to have the language for responsibility on renting or use of equipment not owned by Surfside clearly state that the equipment will be used by staff. John Williams suggested that 2.1 have the words or to any other person or entity added. An additional subsection 2.6 should be added that would cover agreements with other entities for use of surfside equipment. Martin Jenkins moved to adopt the Operations Manual with caveat of the addition of 2.6. Grant Murrell seconded the motion. The motion passed unanimously 9-0.

Storage Building Placement:

The approval for the placement of a storage shed for use by the Community Relations Committee was granted. It was suggested that some preparation of the site needs to be completed. Weed killer should be used and a permutable weed block cloth in place before

the shed is delivered and installed. Debbie Richmond will donate the weed block cloth. George Miller thanked Grant Murrell for procuring the shed at a good price. Debbie Richmond moved to approve the location of placement of the storage shed. Grant Murrell seconded the motion. The motion passed unanimously 9-0.

Resolution for the Employee Pension Plan was tabled until after closed session.

New Business:

Winter Office Hours:

John Williams asked who on the office staff is salaried all others are hourly employees. Ginger Byrd and Barbara Robinson are both salaried. Sheila Wallace and Valerie Harrison had questions about how the reduction in hours would affect budget and staff wages. Sheila and Valerie had asked a trustee to present the question to the Board. They felt that it was inappropriate to ask Barbara Robinson about her salary. Martin Jenkins informed the committee members that if they have questions about salaries or budget items they should ask him. Barbara explained to the committee members that work hours were adjusted to accommodate the changes. Winter Office Hours had been discussed with the executive board prior to implementation. Jim Flood stated that the Board and General Manager worked hard at being transparent. Committees and membership should attend meetings to be more informed.

Communications:

George Miller had a question concerning emails received by and responded to by board members. George asked that all board members receive copies of all correspondence directed to a board member by email and the response to those emails.

Incoming and Outgoing correspondence was available to all board members.

Barbara Robinson reported no contacts or meetings.

Staff and Committee Reports:

Bob Haskins reported that the three new filters are in place and functioning well. He commended the crew on a great job. No modifications to the building were required for placement of the filters. General maintenance items will be listed and will be tracked with maintenance log. Larry Raymer asked that a weekly work schedule be provided to the Water/Field Service Committee. That schedule will be provided to them. Larry Raymer stated that he did not like the response or lack thereof that was occurring between him and Gary Williams trustee for the Water/Field Services Committee. Gary Williams stated that there had been a problem with logistics during the past month. Larry had tried to connect with Gary and Gary had been unavailable, when Gary tried to respond Larry had been unavailable.

Barbara Robinson reported that Tom Kennedy will not be able to chair the Nomination Committee this year. A chairperson for this committee will need to be in place. We have four board positions open for the next election.

Wayne O'Dell had a letter to the board requesting to down size the Architectural Committee. He feels that the current eight member committee slows the approval process for Surfside Members. Grant Murrell suggested that rather than ask a volunteer to no longer participate, that a division of responsibilities be put into place. All members could attend with a rotation for active participation, using four members per meeting. The Architectural Committee meets every week so the rotation plan would allow all to participate.

A list of three (3) financial motions was presented to the Board for approval. Martin Jenkins moved to approve the three financial motions. Gary Williams seconded the motion. The motion passed unanimously 9-0.

Grant Murrell commended Paul Jacobson for the depth of his sheriff's report.

Grant Murrell moved to accept all Staff and Committee Reports as submitted. Martin Jenkins seconded the motion. The motion passed unanimously 9-0.

Jim Flood asked if there were any comments hearing none the meeting was adjourn to closed session.

At 12:09 the meeting resumed. There being no further business. George Miller moved to adjourn the meeting. John Williams seconded the motion. The motion passed unanimously 9-0. The meeting was adjourned at 12:10 pm.

Jim Flood, President to the Board

Grant Murrell, Exec. Committee Secretary

Sara Chase, Recording Secretary