

**MINUTES OF REGULAR BOARD MEETING**  
**SURFSIDE HOMEOWNERS ASSOCIATION**  
**MARCH 20, 2010**

**B.OT. Present:** Jim Flood, Chris Hanson, Martin Jenkins, George Miller, Grant Murrell, Larry Nelsen, Debbie Richmond, Gary Williams, John Williams

**Staff Present:** Ginger Byrd, Bob Haskin, Barbara Robinson, Sara Chase, Jim Meyers, Paul Jacobson, Chuck Smith, Nancy Cheney

President, Jim Flood called the meeting to order at 9:00 a.m.

**Safety In The Workplace:** Jim Flood President, stated that safety is a priority for staff and members of Surfside. The Water/Field Services Department placed a mile of pipe in the ground last year, and will be moving forward with the project this year, and maintaining a safe work environment is of the utmost importance. This month is National Toxic Chemical Month. The Water/Field Services Department will be learning how to handle toxic chemicals in a safe manner and utilize the Material safety data sheets.

**Floor Comments:** Georgia Mourikis addressed the Board with concerns in the timing of the notification of the water quality report. She stated that she had attended all but one Board Meeting last year, and could not recall or find in the minutes any reference to the water quality. She felt that the membership should have been informed of water quality issues before the state mandated notification. Chris Hanson stated that the water quality issues had been discussed in open meetings for the last two and half years. The Six Year Water System Plan also addressed the issues. Merri Johnson stated that the water is undrinkable. Grant Murrell vehemently stated that the water is drinkable; there is not an imminent health concern. He suggested that no one should make that statement and create more anxiety for members. Nancy Cheney questioned whether the test were adequate and properly done and in a timely fashion. Bob Haskins stated that the tests were adequate and conducted properly. The issue is inevitable when working with high levels of organic matter, iron and magnesium. Stage I testing did not happen, and that was before his employment. Chlorine By Products have not been proven to be carcinogenic, where as treatment with ozone has proven to have carcinogenic by products. The Stage II testing has been done and the problem occurred when the State took the second performed test in the third quarter and used it for the fourth quarter test. We are being pro active in pursuit of quality water for our members. The expectation is for a vast improvement in tests and quality when the go ahead is given by the State to initiate the saturator and filters. The plan designed by the engineer to alleviate the problem has been sent to the State we are waiting for the State Department of Health to complete their review and give us the approval to proceed with implementation of treatment with the saturator. Bob Haskins also stated that dead ends on the system creates problems, and that when a member notices poor water quality as

in discolored water that he needs to be notified so that the problem can be solved. Valerie Harrison suggested that quarterly results be posted in the Weekender, so the membership is notified of test results in a timely manner. Gary Williams stated that the Board always has the best interests of the membership in mind, and that transparency and openness in all dealings is the goal of the Board. Grant Murrell apologized to the members of the audience for the forcefulness of his objection to stating that the water is undrinkable.

The agenda for the Board Meeting was approved and adopted as submitted.

The minutes of the March 20, 2010 meeting were accepted as submitted.

### **Old Business:**

Operations Manual Adoption:

Martin Jenkins moved to approve and adopt the Surfside Operations manual as amended. Debbie Richmond seconded the motion. The motion passed unanimously 9-0

Resolution #2010-001 renewing Surfside Employee Pension Plan.

Gary Williams moved to adopt resolution #2010-001 renewing Surfside Employee Pension Plan. Chris Hanson seconded the motion. The motion passed unanimously 9-0

Barbara Robinson General Manager gave an update on the 2010 Board Goals. Safety training for staff continues. Customer satisfaction is a priority of the front office and is an ongoing goal of office staff. Cross training for financial control continues. A maintenance schedule has been put in place and will be a part of the water field services monthly report. The capital main replacement project is to begin mid April. The final 2009 work is in progress with over one mile of pipe laid. The 2009 Audit will begin the fifth of April and all reports from the auditors should be ready for the Board at the June meeting, then presented to the membership at the annual meeting in July.

### **New Business:**

Waterway Treatment Discussion:

Grant Murrell asked about the stocking of bass in the waterways. Bob Haskins reported that last year the purveyor had a severe freeze and there were no bass available. Grant asked if that was the only vendor. Bob Haskin reported that the state regulates who we can purchase fish stock from. Bob was directed to contact all approved vendors that can provide fish stock.

### **Pedestrian Bridge Approach Improvements:**

An estimate from Naselle Rock and Gravel for grading, gravel and paving the area from the street frontage to the bridge approaches was reviewed. To proceed with this project given the cost of the project, it would need to be included in next year's budget as a line item. The Lands and Buildings committee will check each bridge site as a one-year follow up to construction.

### **Communications/Meetings:**

Incoming and Outgoing correspondence was available to all board members.

Barbara Robinson reported no contacts or meetings.

### **Staff and Committee Reports:**

Bob Haskins reported that the demand for water at this time of the year does not provide adequate flow to keep the water from aging in the pipes and reservoirs. This adds to the problem of the test results. The Water Field Services Department will be flushing the system Monday and Tuesday, March 22 and 23. Bob was directed to add the maintenance schedule to his report as well as add test results and limits with a chart to see the trends of the monthly testing by the State plan. Grant asked what has changed to make the Chlorine By Product levels so high. Bob responded that the amount of chlorine injected has increased to make the filters work. The reaction with the organic matter contributes to the high By Product levels. The decision to use chlorine over an ozone system was made by a previous board based on cost. The reservoirs will be cleaned by divers which are scheduled the first two weeks in April. A local resident with vast experience in water systems has volunteered to assist with the current problems. Bob was directed to meet with him and get recommendations.

Sheriff Deputy Paul Jacobson reported that the main concerns at this time are traffic complaints. There are two new residents in Division 16 who appear to be habitual offenders. Paul has cited one of them eight times in the past. There have been no burglaries reported.

No one has stepped up to chair a committee for the Annual Fishing Derby. Lee Wilson who had volunteered to chair this committee recently had extensive surgery and will not be able to help this year. There will be no Fishing Derby, unless someone steps forward in the next couple of weeks.

Nancy Dunn asked about financial reviews and wanted copies available. She had questions about the amounts held in accounts that might be over the insured limits. She was assured that the accounts were separate to be covered by insurance. The limits for federal insurance will be dropping back to \$100,000 at the end of December.

Debbie Richmond will be chairing the Nomination Committee. They will hold their first meeting Wednesday, March 24, 2010 at 10:00 AM. Applications from candidates for the open positions must be received by May 1, 2010.

A list of four (4) financial motions was presented to the Board for approval. John Williams moved to approve the four financial motions. Debbie Richmond seconded the motion. The motion passed unanimously 9-0.

Gary Williams moved to accept all Staff and Committee Reports as submitted. Martin Jenkins seconded the motion. The motion passed unanimously 9-0.

Jim Flood asked if there were any comments hearing none the meeting was adjourned to closed session at 11:45 a.m.

At 1:09 p.m. the meeting resumed. Grant Murrell read into the minutes that Bob Haskins was directed to contact John Lambie and accept his offer of assistance. Martin Jenkins moved to adjourn the meeting. John Williams seconded the motion. The motion passed unanimously 9-0. The meeting was adjourned at 1:15 pm.

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Jim Flood, President to the Board

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Grant Murrell, Exec. Committee Secretary

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Sara Chase, Recording Secretary