

DRAFT

**MINUTES OF REGULAR BOARD MEETING**  
**SURFSIDE HOMEOWNERS ASSOCIATION**  
**APRIL 17, 2010**

**B.OT. Present:** Jim Flood, Chris Hanson, Martin Jenkins, George Miller, Grant Murrell, Larry Nelsen, Debbie Richmond, Gary Williams, John Williams

**Staff Present:** Ginger Byrd, Gil Gonzalez, Barbara Robinson, Sara Chase, Jim Meyers

President, Jim Flood called the meeting to order at 9:00 a.m.

**Safety In The Workplace:**

Jim Flood spoke about the water quality, as his safety message for the month. Water quality has been the focus of concern the past month. Jim stated that he was here today to report that due to some great efforts of our water/field services department in flushing and cleaning of the system that the quarterly results from the Department of Health reflects a 27% under the limit level for TTHM (total Trihalomethanes) and 71% under the level for HAAs (Haloacetic Acids). Our water is in compliance. However because of the way that Department of Health averages the totals for the year it will be two or more quarters before we reflect an average for the year of numbers below the accepted limits. The new saturator has been approved by the Department of Health and is scheduled to go on line Monday, April 19, 2010. This should also help with lowering the levels. We will be required to send out notification regarding the Byproduct levels again within thirty days from the date we received the latest test results (April 13). George Miller asked if we could include a cover letter explaining that the levels have dropped appreciably. Gary Williams stated that there is an explanation area on the form. Barbara Robinson General Manager stated that she will work with Gil Gonzalez and Dan Waterbury and develop a cover letter that clearly states the actions that are being taken and where we are now on the levels.

**Floor Comments:**

Sheila Wallace asked if anyone on the board had a reaction to the article in last week's Chinook Observer regarding the possible purchase of property in the Ocean Park area by The Aryan Nation. Grant Murrell stated that as we may all have personal opinions it is not the position of the Board to publicly state whether or not we approve it.

The agenda for the Board Meeting was approved and adopted as submitted.

The minutes of March 20, 2010 were accepted as submitted.

### **Old Business:**

Liz Smith of the Department of Natural Resources and Connie Biggs of Pacific County Fire District One gave a presentation on the Firewise Program. Liz and Connie had conducted an assessment of our community on March 31, 2010 and explained the two types of fuels in our area that create wildfires and what we as a community can do to make our homes safe and aid the fire fighters in their efforts. Liz explained the obligations to joining the Firewise Program which is an in-kind of time involved. Grant Murrell made the motion to join the Firewise Program. Debbie Richmond seconded the motion. The motion passed unanimously 9-0.

Barbara Robinson presented an update on the 2010 Board Goals. The phone system has been taken off the call attendant, and is being answered directly. The call attendant system is in place evenings and weekends. The ability to transfer a call or call the compactor site directly is still an issue and would require a direct line to solve the problem and that would require additional charges. Barbara reported progress on the Safety Program and that Larry Hampton continues to work on the plan. The auditors were here the first of the month and had kudos for the cross training that is in place with business practices and financial controls.

### **New Business:**

A suggestion for the possibility of a covenant change was presented to Barbara Robinson by Kerry Amundson. Kerry is concerned about the number of dogs allowed on lots in Surfside. In other areas with small lots and high density population the number of dogs allowed per residence is limited. There was a separate complaint submitted to Surfside regarding a possible kennel and dog breeding business. Staff will be researching these issues.

Debbie Richmond representing the RV Committee suggested changes to the covenants regulating the dates for Summer use. Summer use permits are now from May 1 through September 30. The committee suggests that the dates be increased to April 1 through October 31<sup>st</sup>. It was suggested by Grant Murrell that March 15<sup>th</sup> through October 31<sup>st</sup> might be a better time frame to include the Spring Break times for both Oregon and Washington. The committee would also like a seventy-two hour window to have RV's on the property for loading and cleaning. More discussion with the RV Committee will take place at their May meeting.

### **Communications:**

Incoming and Outgoing correspondence was available to all board members to peruse prior to the meeting.

Barbara Robinson commented on incoming correspondence from Buildtek as it related to compliance of tree height on Surfside properties. She also commented on the letter that was received complimenting the Water/Field Services crew on their good work.

Meetings and contacts have been with the consulting engineer Doug Eklund from Morrisette and Associates and the Department of Health working on resolving the water issues.

**Staff and Committee Reports:**

Gil Gonzalez reported that Bob Haskins is out on medical leave and Larry Hampton is working on light duty. Flushing continues. The pipe laying is at a stand still at this time due to staffing. The 306<sup>th</sup> Bridge Project is turning out very nice. The saturator is scheduled to go on line Monday, April 19, 2010 Doug Eklund of Morrisette and Associates will be here to assist. Chuck Smith is working on the scheduled maintenance items when he completes the water testing. The reservoirs were cleaned last week by the divers from Liquid Engineering. The report was good, there was little sediment in the tanks and only one maintenance item. The ladder will need to be repaired at the next scheduled cleaning.

Valerie Harrison said that the Community Relations Committee had not fully participated in the 306<sup>th</sup> Bridge Project, but they do plan on helping provide refreshments at the dedication.

Nomination Committee will obtain pictures of members who have filed to run for the open Board positions.

Martin Jenkins thanked Nancy Dunn for offering to serve on the budget committee. He also stated that the recent audit was excellent with few recommendations.

Gary Williams moved to accept all Staff and Committee Reports as submitted. Grant Murrell seconded the motion. The motion passed unanimously 9-0.

**Financial Motions:**

Martin Jenkins moved to approve check number 1011 payable to Naselle Rock and Asphalt in amount of \$970.20, check numbers 1012 and 1022 payable to H.D. Fowler in amounts of \$568.80 and \$767.66 respectively, check number 1013 payable to Pollard water.com in the amount of \$1946.31, check number 1023 payable to Bayview Transit Mix in the amount of \$137.50 all for the water line replacement project. Check number 12675 payable to Kathy Matthai in the amount of \$1,131.90 for the second half of the shed to come from common property contingency fund. Check number 12700 to Hill Auto Body and Towing in the amount of \$129.36 for moving of storage shed to come from common property contingency fund. Chris Hanson seconded the motion. The motion passed unanimously 9-0

**Floor Comments:**

Jerry Dunn asked how much water we are pumping. Gil Gonzalez responded that he could not give him that figure, but could get back to him with numbers. Jerry stated that in the past when working on the six year water plan he recalled that we were pumping about eighty-six million gallons per year. Jerry also asked if decommissioning the shallow well fields would have an impact on future drilling. Barbara responded that we are not decommissioning the shallow well fields, and we could re-connect them if necessary. Only the Oysterville well is being decommissioned. Jerry mentioned that he thought that there were plans to drill another deep well in about 2020. Barbara responded that the Water Rights Attorney that she is working with said that if we decommission the J1 well it would not impact our water rights.

Meeting recessed to closed session at 10:50 am.

At 12:09 the meeting resumed. There being no further business. Grant Murrell moved to adjourn the meeting. John Williams seconded the motion. The motion passed unanimously 9-0. The meeting was adjourned at 12:10 pm.

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Jim Flood, President to the Board

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Grant Murrell, Exec. Committee Secretary

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Sara Chase, Recording Secretary