

**MINUTES OF REGULAR BOARD MEETING**  
**SURFSIDE HOMEOWNERS ASSOCIATION**  
**September 18, 2010**

**B.OT. Present:** Jim Flood, Chris Hanson, Martin Jenkins, George Miller, Grant Murrell, Larry Nelsen, Debbie Richmond, Gary Williams, John Williams

**Staff Present:** Ginger Byrd, Gil Gonzalez, Barbara Robinson, Sara Chase, Jim Meyers, Bill Neal, Kaye Dawson.

President, Jim Flood called the meeting to order at 9:00 a.m.

**Safety In The Workplace:**

Jim stated that this is the electronic age and that as people are using cell phones and similar personal electronic devices, they need to be aware of their surroundings. The use of cell phones while driving is against the law, while walking and using these devices is no less dangerous it is not against the law. We need to all be cognizant of our surroundings while using these devices.

**Adoption of Agenda:**

The agenda was adopted as presented.

**Approval of Minutes:**

The minutes were approved a written.

**Floor Comments:**

There were comments from the floor regarding our sheriff's patrol service. Grant Murrell explained that Paul Jacobson had been recalled to the Pacific County Sheriff's Department. During the transition the patrol duties were being provided by the regular Pacific County sheriff's patrol. We will have a reserve deputy on board by Monday or Tuesday September 20<sup>th</sup> or 21<sup>st</sup> 2010. He will have a 90 day probation period, and will be reimbursed on the entry level for the sheriff's department. Comments about the Water Department Article brought forth the question of the tannins in the water and how they can be eliminated. Bill Neal responded that the quality of the water is improving. Georgia Mourikis asked if the form for all members and committees to give input for recommendations to the budget committee for expenditures could be placed on the web site. The board responded that there are fiscal constraints and that fiscal responsibility is imperative. All requests should give the price of the item requested as well as price quotes from more than one source.

**Old Business:**

The time and place for the annual Volunteer/Staff Appreciation Dinner has been determined. It will be December 11, 2010 at the Peninsula Senior Center from 5-7.

**New Business:****2011 Board Goals:**

Jim Flood stated that as the board is comprised of the same members who developed last year's goals the process this year could probably be achieved more quickly. The goals were reviewed and will remain in effect for 2011 with some slight modifications and additions. Recommendations included: Cleaning up the canal, streamline operation of the Water Field Services Department, look at revision of the covenant "neat and tidy" to better define property maintenance, a suggestion was a competition in neighborhoods for the best maintained properties. In line with the maintaining the goals of fiscal responsibility a suggestion for an ad hoc committee to study wages and salaries was presented. It is felt that the Water/Field Services department is inline financially for the cost to services provided. RV Committee to evaluate the need for more electrical hook ups in the storage area, also it was suggested that preference for spaces might be given to those who are located in the restricted use areas for RVs over those in the areas of year round use. The safety goals are ongoing with meeting prior to work every Monday and the final draft of the Safety Manual is ready.

**Approval for use of Contingency Funds**

John Williams moved to approve use of contingency funds in the amount \$4,074.18 to purchase a Chlorine Feed Pump/Tank. Gary Williams seconded the motion. The motion passed unanimously 9-0.

**Communications:**

Incoming and Outgoing correspondence was available to all board members to peruse prior to the meeting.

Barbara Robinson reported that Dan Waterbury and Larry Hampton are attending workshops and classes provided by Evergreen Rural Water prior to taking tests for certification as Water Technician I and II.

**Staff and Committee Reports:**

Bill Neal reported that maintenance of common properties and buildings has been the focus this past month. The water main replacement project will be the focus in the near future with the goal of setting a mile of pipe this year still being feasible. Water Field Services Committee reported that all is well.

Martin Jenkins reported that the budget process is moving along well with good input from the committee members. The last meeting will be this month. The completed budget will be presented to the board at the October meeting.

Nancy Dunn member of the Budget Committee introduced herself she gave a brief description of her qualifications. She requested a break down of salaries and benefits by department. She read a letter that she had given to all Board Members and the General Manager. In this letter she referenced state RCW's and requested by department all payroll information.

Debbie Richmond moved to accept all Staff and Committee Reports as submitted. Gary Williams seconded the motion the motion passed unanimously 9-0

### **Financial Motions:**

Martin Jenkins moved to approve the following checks from the water line replacement project:

Check number 1029 to DPR Builders and Developers in the amount of \$2,695.00

Check number 1030 to Naselle Rock and Asphalt in the amount of \$5,859.26

Check number 1031 to H. D. Fowler in the amount of \$4,841.49

Check number 1032 to DPR Builders and Developers in the amount of \$269.50

Check number 1033 to H.D. Fowler in the amount of \$283.04

Gary Williams seconded the motion. The motion passed 8-0 with Debbie Richmond abstaining.

Martin Jenkins moved to approve the following checks for the 306<sup>th</sup> Bridge and Veterans Memorial project to come from the generator cover account:

13050 to Oman and Son in the amount of \$103.65

Debit Card purchase to U.S. Flag and Manufacturing in the amount of \$75.60 John

Williams seconded the motion. The motion passed unanimously 9-0.

Meeting recessed to closed session at 11:15 am.

The Board returned to open session at 12:49 P.M.

John Williams moved to amend the employee pension plan to a simple Ira, starting January 1, 2011. The maximum to be paid the Surfside Homeowners association to regular full time staff is three percent, only if the employee contributes a minimum of one percent. If no employee contribution is made Surfside Homeowners Association

will only pay two percent of the employee's monthly salary. The motion was seconded by Gary Williams. The motion passed unanimously 9-0.

There being no members present and no other business on the agenda Martin Jenkins moved to adjourn the meeting. Debbie Richmond seconded the motion. The motion passed unanimously 9-0. The meeting adjourned at 12:50 P.M.

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Jim Flood, President to the Board

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George Miller, Board Secretary

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Sara Chase, Recording Secretary