

Emergency Management Committee Meeting, October 9,2012

Members Present: Thomas Palmer, Ann Thoreson, George Miller, Lou Young, Larry Raymer, Martin Halverson, and John Williams.

George Miller and Larry Raymer met with Ocean Park Fire Chief Brundage on October 8, 2012 and George and Larry reported on the developing plans for emergency management at the Fire Department and the means of their interfacing with Surfside in the event of emergencies that would affect our community. George also obtained access to the Pacific County Hazard Mitigation plan; Barbara Robinson, then the Surfside General Manager, took part in the development of that plan. Copies of the document were distributed to committee members.

A discussion took place on the past efforts in emergencies (Winter Storms) in Surfside. This was a prelude to our wider discussion of implementing our committee charter. We will begin the process of bringing to fruition that charter in its actual application to Surfside; it is clear that we don't expect to complete all of that work in the one afternoon, but it is important to get started.

We are planning a "Map Your Neighborhood" planning meeting with the Community Relations Committee on November 6 at 1 PM. Ed Asher will be invited to present the concepts of Map your Neighborhood to our two combined committees. Ann Thoreson said that she would write a note for both the Weekender and the Chinook Observer to invite other members to attend the presentation. It is anticipated that some beginnings of the Map your Neighborhood could be begun shortly thereafter.

A motion was made by Thomas Palmer, and seconded by Ann Thoreson to accept as a guideline to our future planning the statement written by George Miller. The motion passed unanimously. That statement follows:

I think that in an event of an emergency in Surfside that communication is an important factor. The emergency action plan and the response will be guided by the severity of the emergency. I suggest that the emergency should be designated by category, and the preparations and response should be based on the category:

Examples of categories:

1. Catastrophic.
2. Major.
3. Moderate.
4. Minor.

I suggest that an emergency manual be formulated with a copy located in the office and one also at the Water Office. In the event of an emergency the response needed would be listed. This would include contact phone numbers and e-mail addresses of Surfside members, PUD, phone companies as well as Federal (FEMA) State and County officials and agencies.

The most important thing that Surfside could provide is information. Surfside also has the ability to gather information and provide it to the proper responding authorities, For example, when the power goes out, the first question everyone has is, when will it be restored? People also want to know the condition of the roadways. Our water crew and volunteers could check the streets and any area needing

attention could be reported to the County. Trees down and blocking roadways, as well as power lines down, would be reported.

With many absentee owners, the first thing they are wanting to know is, "What is the damage to my property?" Does it need immediate attention? Major damage could be reported to the absent members.

The electric generator is essential to provide the power needed for the gathering and dispensing of information. The office should be manned 8 AM to 5 PM and on Saturday and Sunday if needed. Members will call during business hours even during an emergency.

I suggest the committee arrange for guest speakers that can provide us with information on their emergency plans and what they and we can do to assist each other. As a start, I suggest the following; Fire Chief, Sheriff, County, State and Federal Representatives.

Also discussed and voted upon was our Plan for the SHOA office Building during emergencies. The motion was made for acceptance of this plan was made by Thomas Palmer, and seconded by Ann Thoreson The vote was unanimous to accept the plan. The plan follows:

Plan for SHOA Office Building for Emergencies, Given that the proposed generator is instituted

This emergency plan for the SHOA Office Building is in regard to Winter Storms or Other Loss of Power in Surfside. We'll address 3 levels of emergencies: Major, Moderate, or Minor. A major storm would be one like the Winter Storm of November, 2007, when power was out for five days (or more for some), some power line were hanging low or down, several streets on the Peninsula were blocked by fallen trees, gasoline was not available for some of that time, and many homes suffered some degree of damage, either from the winds or fallen trees. A Moderate storm might be similar to the major storm but (predicted to be) of shorter duration. A moderate storm might move into the major category if it lasts longer. A minor situation might be a temporary loss of power, but with no other circumstances that would prevent employees to being on the job (other than loss of power), such as occurred in Spring 2012.

For minor situations, the value of the generator is that it would allow business as usual, since the power would be available in the SHOA offices. No other intervention would be necessary for volunteers to address. For major and moderate situations, if fewer than two office employees are available and working their normal hours, volunteers would staff the SHOA board room as a command center for the emergency. If the telephone system is still in place, volunteers would be available to disseminate information about the emergency, either in person or over the phone. Staffing the board room would be normal working hours, Monday thru Friday, (8AM to 5 PM) and 9AM to 5 PM on Saturday and Sunday, as long as the emergency persists. If no office employee is able to be on site, then the command center will be staffed entirely by volunteers. When no office employee is available (and this would include Saturday and Sunday), the Board would need to decide who would be opening and locking the door so that volunteers and members could use the room. They could designate one or more Board members/ and/or volunteers to do this. In the case of the telephone system also being down, we would need a ham radio operator available to relay emergency information so that it could be disseminated to members.

As an adjunct to this, some members may wish to use the board room as a place to have coffee and visit with other members.

Volunteers to this point:

Thomas Palmer, CERT, ham radio operator, Emergency Management Comm.

John Williams, CERT, ham radio operator, Emergency Management Comm., Community Rel. Comm.

Ann Thoreson, CERT, (studying to be a ham radio operator), Emerg. Manage Comm., Comm. Rel. C.

Lou Young, Emergency Management Committee

George Miller, Neighborhood Watch, Emergency Management Comm.

Sheila Wallace, Community Relations Committee

Sophie Platt, Community Relations, Committee

Valerie Harrison, SHOA Board Member, Community Relations Committee

Chuck Smith, Community Relations Committee

Larry Raymer, Emergency Management Committee

Martin Halverson, Emergency Management Committee

We will put out a general call through the Weekender, and also try to convince likely volunteers to join us. In particular, we will need more ham operators.