



# Weekender

October 22, 2010

## SUMMARY OF BOARD ACTION REGULAR BOARD MEETING OCTOBER 16, 2010

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2011 Board Goals: The 2011 Board Goals were adopted by the Board of Trustees. The Board and staff will work to achieve these goals over the next year.

Cabana Restrooms: The three cabana restrooms have been open on a 60-day trial to allow member use during the day from 7:30 am to 4:00 pm Monday thru Friday and on Saturday from 11:00 am – 5:00 pm and on Sunday from 9:00 am – 3:00 pm. The result of opening was positive and no damage or vandalism occurred during the opened hours. The cabana restrooms will be closing on November 8<sup>th</sup> and will reopen next spring. The Water/Field Department staff will be winterizing the restrooms for the colder months coming up. The sani-cans now in place at each of the three cabanas will be removed on November 8<sup>th</sup> and reinstalled the first of April 2011. This eliminates the cost per month for the three sani-cans during the winter and early spring months that show little or no use.

2011 Budget Presentation: The 2011 Budget was presented to the Board of Trustees by Martin Jenkins, Board Treasurer. The Budget Committee worked on the budget with staff and the Board Treasurer to produce a budget to bring forward to the Board for acceptance. Again this year there is a reduction in the annual dues/assessment for 2011. The Board discussed the budget as presented and voted to accept the budget and forward the 2011 Budget on to the membership for approval and vote. The budget will be mailed out around the last week in October. The budget hearing/budget ratification by the membership will be held on November 20, 2010 at 9:00 am. Copies of the budget summary and a memo outlining the condensed details of the budget for 2011 will be provided to the membership. For the more detailed budget by line item, members can contact the Surfside Business Office at 360-665-4171 for a copy.

Be sure and visit our web site  
at  
<http://www.surfsideonline.org/>

Weekender



**DRUG FREE  
BY CHOICE**

**CELEBRATE RED RIBBON WEEK**

**HEPING KIDS GROW UP SAFE AND DRUG FREE!**

**OCTOBER 23RD –31ST**

**PLEASE JOIN US IN TAKING A STAND AGAINST DRUG USE ON THE LONG  
BEACH PENINSULA**

**WAYS YOU CAN HELP CELEBRATE RED RIBBON WEEK**



**Make a personal commitment to live a drug and alcohol free life. Get help if you need it!**



**Talk to your kids (early and often) about why you want them to live a drug and alcohol free life. Be a good role model!**



**Wear a red ribbon, tie a red ribbon around your car antenna, and/or decorate your house in red to show your visible support for a drug free community!**



**Patronize local businesses who offer “Red Ribbon Week” specials!**



**Join Well Spring to get involved in drug and alcohol prevention efforts in our community (call Monica at 360-783-1090 for more information)**

**THERE ARE RIBBONS AND PAMPHLETS AVAILABLE  
AT THE SURFSIDE OFFICE!**

**STOP BY AND GET A RIBBON !**

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## **SAFETY PROGRAM REPORT**

October 16, 2010

Prepared by Barbara Robinson

Safety in the work place continues to be the number one priority for Surfside. Necessary and required safety training on the job is in place to ensure that safety measures are implemented by all employees when working with potential hazardous chemicals or equipment.

The Water/Field Services crew meets weekly, every Monday morning, to go over safety regulations as a way to continue to educate the crew on MSDS listed chemicals and handling of these chemicals. They also watch a training video when available. This month, they have two training videos to watch. These videos are entitled "Fire Hydrant – Flushing and Cleaning" and "Assured Flow Sales". Both provide safety and operational information for the crew.

The Water/Field Services Department have completed the safety and maintenance items that were identified as needing repair in the report prepared by the Land & Buildings Committee last year. Follow up inspections are in the process of being performed by the L & B Committee to determine progress with regard to the action items identified in the reports. Monthly Board reports from the Water/Field Services Department will include the accomplished list of the items identified in the various inspections.

The target date for resuming the water main replacement project for the 2010/2011 is October 18, 2010. During the summer, the other maintenance projects and improvements have been completed due to staffing limitations. The crew will begin the main replacement project and continue through the year.

The update to the Surfside Accident Prevention Program is in full swing. The existing manual has been updated with current operational functions, new information from L & I and overall update of crew and functions. Two staff assigned to review the document will be going through the manual page by page over the next few weeks, with hopes of getting the full completed update done by November. We are also including new policies in the manual that will address the items identified in the report we received from L & I on our safety program.

There were no "on the job injuries" reported for the month. Only one staff person remains on light duty as a result of back surgery, unrelated to the job.

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## Tree Committee Meeting Minutes September 29, 2010

Present: Larry Raymer, John Walsh, Valerie Harrison, Jim Meyers, G.V. Williamson, Bill Johnson, John Williams, George Miller, George Yesalavich

Called to order by Chairman Larry Raymer at 1 pm.

Jim Meyers Report:

Board authorized Covenant Compliance Officer to write complaints on properties in Surfside.

Discussed tree complaints no more often than 2-3 years on member's lots

Trees not in compliance on Surfside properties:

Beach trail between I Street & I Place at 350<sup>th</sup>

350<sup>th</sup> & G Street Well Field, two lots

315<sup>th</sup> & G Street lots 05-01-02, 03, 04

Discussion of how we should get Surfside lots into compliance concerning trees:

Do it with our Water & Field Services crew.

Hire professionals

Make these lots into a sample of what can be done with trees and shrubs planted that fit our environment.

Discussion of types of trees to plant for restricted height areas of Surfside:

Evergreen Huckleberry

Red Huckleberry

Pacific Wax-Myrtle

Rhododendron (hard to transplant)

Western Crabapple

Discussion of making the 306<sup>th</sup> Bridgesite property on the west side of the canal a sample of what different plants, trees can be used on a height restricted lot.

Motions: George Miller, John Williams (Board Members) not voting members of committee.

Valerie Harrison moved: That the trees are removed from the 2 lots at the 350<sup>th</sup> Well Field this winter. G.V. seconded: Unanimous approval.

Valerie Harrison moved: Give John Williams a report he can take to the next Surfside Board Meeting listing the Surfside properties that are out of tree height compliance. G.V. seconded: Unanimous approval.

*3:30 Meeting Adjourned*

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# **SEPTEMBER 2010**

## **SURFSIDE SHERIFF'S PATROL REPORT**

### **DEPUTY T. OSTGAARD**

I would like to start off by saying Thank You to the Surfside Home Owner's Association for offering me this great job opportunity. I would also like to thank all the homeowner's of Surfside for being so welcoming.

The month of September was short for me. I started working on September 20<sup>th</sup> and got 8 days of work in for the month. I handled calls ranging from a horse complaint to a hit and run with property damage. I received 3 traffic complaints about speeding on I. Street and am doing more speed enforcement there. I would also like to again remind people to lock they're car and home doors at all times and try to leave nothing of value in your cars.

The following are the calls I handled for the month of September 2010:

Traffic complaints: 3

Traffic warnings: 8

Traffic citations: 1

Citizen assists: 4

Welfare checks: 3

Suspicious circumstances: 3

Trespass: 1

Animal complaints: 2

Hit and Run property damage: 1

Alarm: 1

New house checks: 12

Agency assists: 1

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## LAND AND BUILDINGS COMMITTEE

### MEETING MINUTES OCT. 6, 2010

#### *PRESENT:*

Debbie Richmond, Larry Raymer, Larry Nelsen, Chris Hanson, Jim Meyers Covenant Compliance Officer, Bill Neal and George Miller.

*ABSENT:* Craig Masson and Barbara Robinson. *GUEST:* John Williams.

Meeting convened at 1:05 pm

Chairperson George Miller opened the meeting with an explanation of the provided material and the addition to the agenda..

#### OLD BUSINESS:

(1.) *FUTURE USE OF LAND AND BUILDINGS:* Debbie reported that she has not met with Craig yet but there would be discussion on this subject in Bill Neal's proposal later in the meeting.

Debbie is doing research on future proposals for association lands and buildings.

(2.) *ASSOCIATION LAND WITH TREES AND BRUSH:* Larry Raymer (Chairman of the "Tree Committee") reported on the *Tree Committee* meeting on Sept. 29, 2010. All members present were presented with a copy of those meeting minutes.

These minutes contained discussion and concerns about Association property with trees that are non-compliant.

At the request of the L&B Committee, the Tree Committee inspected the two (2) 350<sup>th</sup> properties with trees and the Bridge side well field lot

with trees. They recommended that all trees be removed from the 350<sup>th</sup> site and more study on the trees at bridge side. They also recommended that trees and vegetation be planted on the West side of the canal at the 306<sup>th</sup> bridge site that can be an example of proper tree selection and maintenance.

#### MOTIONS:

Unanimous motion to accept the Tree Committee recommendations that all trees be removed from the association property at 350<sup>th</sup>

(Oysterville well field). In addition to the recommendation of the Tree Committee, The L&B Committee also recommend the complete removal of all trees at the bridge side well field and the beach path at 350<sup>th</sup> and "I" Place.

*Note: The above actions will bring all Association properties into tree height compliance.*

*The fire wise program was also a factor in the motion.*

Unanimous motion to investigate the Tree Committee recommendation that trees and vegetation be planted at the 306<sup>th</sup> and "H" Street park site as a demonstration of low height and proper maintenance.

Further discussion at the November committee meeting

## WATER/FIELD SERVICES COMMITTEE

## MEETING MINUTES

OCT. 15, 2010

*COMMITTEE MEMBERS PRESENT:* Larry Raymer, Larry Nelsen, Debbie Richmond, Gary Williams, John Williams, Chris Hanson, Barbara Robinson and George Miller.

(1.) OPENING REMARKS:

In his opening remarks, the chairman expressed his disappointment that there was not a representative present from Water/Field Services. Also, that the report from Bill Neal regarding *2010 "J" Well Field Improvements Project* was not received until yesterday. Barbara noted that the report was just a revision of previously discussed items with little change except for clarification.

(2.) MOTION:

The committee recommends that the *2010 "J" Well Field Improvements Project* be adopted. Motion by Gary Williams and 2<sup>nd</sup> by Debbie Richmond. Unanimous approval.

(3.) SAFETY:

Larry Nelson led the discussion on the Surfside safety program. He reported that there is "lots of work involved" and "there is a good attitude" among the employees. The safety committee is receiving State information that will be used to up-date our program. Our L&I rates can be lowered with a good safety program and being accident free. He suggested that it would be a good idea to implement some type of incentive program to promote safety.

(4.) WATER QUALITY:

John Williams reported that the mandated water test results will be available in 2 to 3 weeks. Positive results are expected. He suggested that a letter be included in the next newsletter mailing with the results and also it be explained that the color and odor sometimes present in our water, presents no health hazard. Gary Williams stated that Bill Neal has as one of his priorities to eliminate the water line "dead ends" This may help to improve the appearance of the water.

(5.) CROSS WALKS:

The committee all expressed thanks to Pacific County for the great job they did on installing the two (2) cross walks at 306<sup>th</sup> and 315<sup>th</sup> and "I" Street. Barbara said that she would thank them at the board meeting and also send them a thank you letter. It is now safer for our members and guests to cross busy "I" Street to the park, play ground and beach.

(6.) BOARD GOALS:

George expressed appreciation that the care of our lands and beach trails with signs is included in the 2011 board goals.

(7.) TREES:

Larry Raymer, as chairperson of this committee and the Tree Committee, expressed his thanks to Barbara Robinson for her memorandum to the board concerning tree height compliance on Surfside owned property.

After discussion, the committee recommends that the removal of trees at 350<sup>th</sup> be a priority and then the bridge side well field property. The bridge side trees will soon be out of compliance. The few trees on the beach trail can probably be removed by our water crew.

The 350<sup>th</sup> will need a scope of the work to be done as well as the bridge side. It was discussed that it would be best for the association to obtain the necessary permits. The needed work would be put out for competitive bids once the board had decided on funding.

(8.) OYSTERVILLE WELL FIELD:

The well house will be removed once the State agencies have signed off on it's removal.

(9.) FIELD/WATER DEPARTMENT REPORT FOR OCTOBER 2010:

Chairperson Raymer suggested that the committee members review the report as presented. General Manager, Barbara Robinson said that Gil would be present at the board meeting on the 16<sup>th</sup> and would be available to answer any questions the members might have.

(10.) "J" WELL FIELD:

The Land and Buildings Committee and the Water/Field Services Committee has endorsed the "J" well field I improvements as proposed by Bill Neal. The committee packet included the *Project Justification Report*.

(11.) WAREHOUSE CONSOLIDATION AND RELOCATION PROPOSAL:

This proposal has been endorsed by the Land and Buildings, and Water/Field Committees.

This proposal is slated to be presented to the board by Bill Neal at the November board meeting.

All board members will soon receive an advance copy of this proposal.

A replacement sign for the association sign that was destroyed by a wind storm was discussed.

This was located at the Surfside office entrance on 315<sup>th</sup>. The Water/Field crew obtained an artist rendering of a sign that would be carved into the large log that was dug out of the ground when the new septic was installed at the office. As this sign will be located on Surfside property, it needs the approval of the board. It was suggested that the sign should include the wording "Homeowner Association" This will be further discussed after input from others on the design.

MOTION:

Recommend that a replacement Surfside Association sign be placed at the entrance to the Surfside office grounds on 315<sup>th</sup>. Motion by Larry Nelsen, 2<sup>nd</sup> by Gary Williams. Unanimous approval.

(14.) PROJECT PLANS:

Committee trustee Gary Williams reported that he is in discussion with Bill Neal on the development of project plans for work performed by Water/Field employees. This has been a long time goal for this committee. It appears that progress is being made.

(15.) MAINTENANCE MANUALS:

Larry Nelsen reported that there is a need for maintenance manuals for all equipment. It was suggested that some are available on line. They are needed for the proper maintenance of our equipment.

(16.) MEETINGS:

This committee normally meets on the second Thursday of each month. It was decided to have the monthly committee meeting on the Thursday prior to the board meeting. This was done because the monthly Water/Field reports are available at that time. This does not give the board much time for review as the minutes will be out that Thursday evening or on Friday proceeding the board meeting. They will be included in the board packet if possible. Because Bill Neal is off on Friday, it is necessary to have the meetings on Thursday. It is very important that he attend.

NEXT MEETING:

Thursday Nov. 18<sup>th</sup> at 1:pm *ADJOURN 2:15 PM.*



## Surfside Artist wins Best of Show !

Best in Show. This coveted title is chosen from all first place ribbon winners in all categories. This time, Andrea Traphagen won for her acrylic cityscape, “San Francisco Morning.” As the winner, Traphagen will be the featured artist in PAA’s 2011 Spring Art Show. Andrea stated that she was so surprised. “I have always worked in watercolors and acrylics just finally started to work for me.”



Andrea Traphagen pictured above, won Best in show for her acrylic cityscape, “San Francisco Morning”

# Winter Planting Event!



Ann Thoreson, ready to educate us all on growing and using great herbs!

Ann Thoreson gave a terrific presentation with hand-outs, recipes, free cuttings and seeds. Ann is so well organized and witty that the Winter Planting Workshop was one of the best of the year! Thanks, Ann for all your work and the great hot apple cider! Jan Richardson won the cactus planter, Lucky Jan Jenkins won the big beautiful planter! Everyone went home with great ideas! Again Ann thanks so much!



Pictures by George Miller



## Covenant Review Committee




The Covenant Review Committee is an ad hoc committee that was formed to study the covenants regarding “Neat and Attractive”.

Chris Hanson is the trustee for this committee. Susan Johnson, Jan Richardson, Merri Johnson, Georgia Mourikis, Claudia Justice, Larry Nelsen, Sheila King-Wallace and Valerie Harrison are the members serving on this committee.

**The committee will meet again on Wednesday, October 27th at 1:00 PM in the community room.**

The goal of the committee is to review the covenants of other homeowners associations, cities, and counties as pertaining to “Neat and Attractive” to help develop a more clearly defined covenant.

# October 2010

SUN	MON	TUE	WED	THU	FRI	SAT
17	18	19 Architectural Meeting 9:00A M	20	21	22	23
24	25	26 Architectural Meeting 9:00A M	27 Covenant Review Commit- tee 1:00 PM	28	29	30
31 	NOVEMBER					
	1 TRAVIS OSTGAARD 	2 Architectural Meeting 9:00A M Community Relations Committee 1:00 PM	3	4 Lands and Buildings Committee Meeting 1:00 PM	5	6
7	8	9 Architectural Meeting 9:00A M  Bunco 6:30 PM	10 RV Committee Meeting 1:00 PM	11 <b>Office Closed</b> <b>Veterans Day!</b> 	12	13
14	15	16 Architectural Meeting 9:00A M	17	18	19	20 Board Meeting 900 AM