

April Tree, Brush, Noxious Weeds and Vegetation Committee Meeting

Call to Order: April 6, 2017 @ 1:00 pm Surfside HOA Business Office

Present: Chairperson Peggy Olds, Larry Raymer, Karen Pachman, Annette deLeest, James Clancy and Pam Harris (via telephone)

Introductions and Welcome: The committee welcomed guests Pam Harris and Annette deLeest, Surfside homeowners interested in joining the committee. Peggy introduced board trustees James Clancy and Larry Raymer. No other guests present.

Old Business:

- **Minutes.** The March 2017 committee minutes were reviewed by the committee. Peggy will submit the March 2017 minutes to Kimber for the April Board meeting packets by April 7.
- **Charter Changes.** The Committee's recommended language change to the Committee Charter was presented at the March 18, 2017 Board meeting by Rick Hunting, Committee Trustee, and was approved by an 8-0 vote. Under Qualification # 8—the following wording will be removed: The Committee shall report to the business office all locations of noxious weeds seen by or reported to the committee. This report should contain the Division, Block and Lot number and the approximate location on the lot of the noxious weeds. The following wording would be added: The Committee shall research the removal of noxious weeds and provide information and/or educational materials (when available) to the membership. It was noted these changes only apply to the committee's charter and do not change covenants or bylaws.

New Business:

- **Committee member update.** The resignations of Al Franklin (submitted March 18, 2017) and George Miller (submitted March 22, 2017) were announced. Peggy Olds would like to thank Al and George for their years of service on the committee. Karen Pachman volunteered take over the role of secretary to the committee. Annette deLeest and Pam Harris introduced themselves and indicated that they are interested in becoming new committee members. Peggy Olds will ask Rick Hunting to recommend both to the Trustees at the April 15, 2017 Board meeting for approval as committee members.
- **Tree Report and Discussion.** Laura Frazier is on vacation so Peggy Olds reviewed Laura's report. There are 15 outstanding tree/weed complaints. No new complaints have been added. See Laura's attached report for details. Peggy and Karen investigated complaints on March 31st.
- **Complaint Review/Process.** Peggy reviewed the procedure for investigating complaints with background and history provided by Larry Raymer. She would like at least two committee members to go out to investigate complaints (if possible) on a monthly basis. The practice of Laura reporting to the chair all complaints will continue. Peggy will notify committee members via e-mail to arrange a time and date for investigating new and outstanding complaints. Investigating will be done in a timely manner similar to past practice. Peggy asked Larry Raymer, given his extensive history with the process, if he would be interested in teaching

new members how to use the laser. Larry will check on his availability, and the committee agreed to a tentative date of May 5, 10AM, HOA office for training.

- **Housekeeping/Other.** The date and time of the committee monthly meeting will stay the same. The Friday before the monthly Board meeting at 1:00. It would be helpful to Laura if she received the meeting minutes the Friday, a week prior to Board meetings. Karen will send the minutes to Peggy and she will e-mail them to all members for approval and then submit them to Laura by the office deadline of the Friday, a week before Board meetings.

James Clancy reminded the committee that we have \$500.00 for the committees use. He only asks that the money is spent wisely and efficiently. James also asked that any weed complaints in the waterways be reported to the Waterway and Lands and Building Committees. Peggy asked Mr. Clancy if Surfside HOA-owned properties are in compliance with the Tree committee covenants. James reported he believed the 54 HOA properties compliant, but would appreciate any information that suggested otherwise.

- **Community Outreach.** Laura informed Peggy that the bi-annual newsletter could contain an article from the committee. The deadline is April 21st. Peggy has agreed to write an article and share a draft with committee members via email. Attendees offered several of ideas for content. Peggy would like to have articles in the Weekender similar to content provided by former committee member Al Franklin on noxious weeds). She would like members to bring their suggestions to next month's meeting.

Meeting Adjourned at 1:55 pm

Note: Next Committee Meeting: May 19, 2017, 1PM HOA Office

kjp/po