

**Tree Brush, Vegetation and Noxious Weed Committee Minutes  
November 17, 2017**

**Call to Order:** 1:02PM

**Present:** Peggy Olds (Chair), Karen Pachman(Secretary), Annette deLeest (Trustee), Laura Frazier (Compliance Officer/Business Manager), Larry Raymer (Committee member).

**Introduction and Welcome:** Peggy welcomed members and expressed her appreciation for all the help this year to staff and committee volunteers. Those present indulged in pumpkin pie with whip cream and cookies ---thank you, Peggy!

**Old Business:**

**October Minutes:** Draft October minutes have been circulated to committee members for review by e-mail for corrections. The committee unanimously approved the minutes. They will be submitted to the Board of Trustees at next Board meeting.

**Policy and Procedure Discussion:** The committee completed a final review of the tree and property boundary policy to be presented to the board. The title of the new policy will be changed to "Tree and Property Boundary Markings". The background information will be deleted from the one-page policy statement. Annette will explain the policy to the Board. Laura will make changes as noted and it will be presented at the November Board meeting for approval. The committee unanimously agreed to move forward with this policy recommendation.

**New Business:**

**Tree Report/Discussion:** Laura presented her report for November 2017. Five (5) new complaints were added to the existing seventeen (17) complaints and two (2) complaints were closed. We currently have twenty (20) outstanding complaints. Laura has new information concerning Complaint # 4367 from July 23, 1914. With the help of Pam Harris (tree committee volunteer) Laura was able to notify one of the four owners of this property. He was unaware of the outstanding complaint and lives in Nome Alaska. He will work with Laura to resolve the complaint and current fines.

**Surf Insider Article:** Peggy presented an article she wrote titled "Noxious & Invasive Weeds: Drainfield, Pathway, Garden and Yard Intruders" for the Surf Insider. Larry thought that for the "Surf Insider" Newsletter the article should contain more statistics from 2017. All agreed that the presented article would be very useful to our members and it was decided to contact the CRC to include this article in the new member welcome bag. Laura will compile the 2017 basic stats for tree and noxious weed complaints overall and Peggy will use that information to create stats for a revised Surf Insider Newsletter submission.

**Meeting adjourned at 1:52**

***NOTE: No December meeting.*** Committees take a break during the holidays.  
***The next meeting: January 19, 2018, 1:00 at the HOA office***