

MINUTES
SURFSIDE HOMEOWNERS ASSOCIATION
Emergency Management Committee Meeting
September 10, 2013

Emergency Management Committee Members Present: John Williams, Thomas Palmer, Martin Halvorsen, Clyde Zaidins, Amy Becke, Ann Thoreson, Don Shelton, Stephanie Fritts

Community Relations Committee Members Present: Ann Thoreson, Sophia Platt, Kirby Smith, Valerie Harrison

Chairman Martin opened the meeting at 1:05 PM PST. Minutes for the August 13, 2013 meeting were approved.

New Business:

Guest Speakers from CERT: Denise Rowlett and Mary Atherton (CERT trainers) spoke to the group about the upcoming training scheduled to be conducted at the Surfside Business Center on September 27-28 and October 5, 2013. The first two days will be classroom training and the third session will feature a disaster simulation. Mary Atherton encouraged participation from all levels of fitness; she noted that there are CERT jobs and tasks to meet varying levels of fitness. She mentioned that she saw successful participation by a blind person and another person who is wheel chair dependent during recent training in North County.

Mary stressed that the goal of CERT activities is to maintain until emergency responders arrive. CERT training subject matters will include fire, light medical treatments, and the incident command system that mirrors what the County uses.

Denise Rowlett showed the Committees the contents of CERT backpacks issued to John Williams and Ann Thoreson (helmet, reflective vest, water bottle, work gloves, batteries and flashlight, safety glasses, respirator, emergency blanket, whistle, extra batteries, CERT notebook, crayon for marking doors, triage tape, latex gloves, mini first aid kit, med ops kit.)

There was a question from the floor about CPR training, but that is not part of the CERT curriculum. Stephanie Fritts noted that CPR training is offered by Fire District 1 upon request. Mary Atherton stated that a CERT Club has been set up in South Pacific County to keep the ties alive between those who have completed the training. Stephanie Fritts informed the Committee that the next County emergency exercise is scheduled for November 11, starting at 1:00 pm in South Bend at the EOC and CERT volunteers will be invited.

Old Business

Surfside Radio Issues: Martin Halvorsen informed the Committee that the Surfside radio call sign is KG7FCY. He also mentioned that the radio group needs to practice sending packets and emails out over the ham radio. Procedures need to be formalized for a sending packets and emails. Amy Becke will help the team in transcribing procedures to formulate an operations manual that will be worked out and used in the future. The HOA has supplied the radio group with an updated computer to support the ham radio operations. This means the computer donated by the County via Stephanie Fritts is surplus, but should be able to useful for other

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Committee needs. Martin expressed thanks to all the members who participated in the ham radio practice session on August 31, 2013.

Tsunami Evacuation Site: John Williams mentioned the possibility of setting up an alternate radio station by the Golf Course evacuation area. Ann Thoreson notes that the owner of the Inn/Golf Course is unaware that his location is to be used to support evacuation to high ground. Stephanie Fritts noted that we might consider developing an MOU. The property is owned by DNR and Stephanie will see if there is any background binding agreements made on this evacuation spot.

Budget: The submission for 2014 budget has been forwarded to the Board.

Hunting Season: There was much table talk about hunting and no trespassing signs and we were informed we could obtain signs and background information on hunting regulations from the Surfside HOA front desk.

The meeting was adjourned at 2:00 pm PST.

NAME: SURFSIDE EMERGENCY MANAGEMENT AMATEUR RADIO GROUP

PURPOSE: The purpose of the club is train licensed amateur radio operators to be able to respond in a useful way to eventual emergencies that affect the Surfside community. We work in conjunction with the Pacific County RACES/ARES licensed operators in preparing for emergencies. We train for the use of amateur radio in the case of emergencies. Most of this training takes place at the station within the SHOA boardroom, though it can take place at other locations as well, including the Long Beach Emergency Center in the County Building. We currently are involved with working on simulated emergencies on a quarterly basis, or more often. In the event of an emergency affecting Surfside we need to be in the position to be a communication center. For most emergencies, the center will be in the SHOA building. In the event of a major disruption which inundates the SHOA building, the center will be established in a residential home that is likely to survive the emergency.

Club Station application process: The club shall have a trustee who holds an amateur radio license who is a signatory to the application. (John Williams) Also, a responsible club official who is not the trustee is a signatory to the application (Martin Halvorsen). The two of us filled out the application form and submitted our application on line August 20. We were awarded our club license on August 26, 2013, with call sign KG7FCY. At some future time, we may apply for a vanity call sign. It should be noted that we originally had the last word in our name as "Club". In our gettg our license wioth call sign, this last word was changed (by the FCC) to "Group".

MANAGEMENT: The Surfside Emergency Management Amateur Radio Group (SEMARG) is a subsidiary of the Surfside Emergency Management Committee. The officers of the Committee and the Club are the same, except that the club also has a trustee as designated on the application John Williams). At the monthly meetings of the committee, part of the agenda will be dedicated to issues of the Amateur Radio Group. An Emergency Management Committee member could choose not to be in the club, and persons not on the committee, but with an interest in the clubs activities, could be a member of the club. In particular, persons who are licensed Amateur radio operators who volunteer their services for emergencies or training may be in the club. The club will have no budget independent of the committee, and no dues. No additional costs should accrue to Surfside from the club itself.

Membership: A minimum of four members are required for a club license. We currently have 12 members of the club. Of the 11 members of the Emergency Management Committee, one has chosen not to be a member of the club. We have two licensed radio volunteers not members of the committee, but members of the club (Michael Goldberg, Gary Williams). Among the Club members, eight are licensed as amateur radio operators.

Meetings: The business portion of club meetings will occur at the end of the Emergency Management Committee meetings. Other meetings will generally be practice sessions, either for our club or in conjunction with planned simulations by the county or the state. We will try to have practice sessions at least monthly.

August 31st practice session: Martin Halvorsen, Georgia Mourikis, John Williams and Clyde Zaidins, together with Bob Cline (by telephone) participated in a regional exercise. Our involvement was with

sending packets to Pacific County EOCs and sending e-mails thru amateur radio to selected e-mail addresses, as could be done in an emergency situation.