

MINUTES
SURFSIDE HOMEOWNERS ASSOCIATION
Emergency Management Committee Meeting
December 10, 2013

Emergency Management Committee Members Present: Martin Halvorsen, Amy Becke, Ann Thoreson, John Williams, Stephanie Fritts, Georgia Mourikis, Clyde Zaidins

Chairman Martin opened the meeting at 1:05 PM PST. The Committee voted to accept minutes for the November meeting.

Old Business

Emergency Manual Update: The Committee was provided with updated Emergency Operations Manual drafts by Stephanie Fritts. Stephanie gathered input from a working group in October and took the initiative to follow up with the drafting process. All agreed the draft represents a big improvement and Stephanie was thanked for her efforts so far. A follow-on working group meeting will be held on Friday, January 4, 2014. All Committee members are encouraged to forward comments and additional input related to this draft directly to Stephanie prior to or at this upcoming working group meeting.

Information Brochure Working Group: John Williams reported that he succeeded in making contact with Mark Scott to help with the development of annotated maps for the tsunami information brochures. John will coordinate a date for this working group to meet in early January 2014 to pull together materials and information. Ann Thoreson noted that when the brochure is done, it would be good to have an event that would introduce the evacuation paths depicted on the planned annotated maps to Surfside residents. There was much open discussion of this and most agreed that it would be beneficial to piggyback this event with spring time events when more Surfside residents are in town and the weather is milder.

Defibrillator for SHOA Business Office: Martin Halvorsen shared defibrillator guidance provided by Jacob Brundage. Jacob shared official Washington State guidance on the use of defibrillators and the liability of those using them. Much table talk followed about liability issues and whether or not Surfside business employees should be asked to operate a defibrillator. Laura Frasier said she personally would be willing to support this initiative but that other employees should be given the option of participating on a voluntary basis. Georgia mentioned that we need to determine if others would be willing to volunteer and if Surfside insurance would cover the volunteers before we pursue the defibrillator issue any farther. Ann agreed that we should ascertain if there would be extra insurance costs associated with a defibrillator. John Williams notes that we should work hand in hand with the Fire Department. Martin agreed that it would make sense to do some more research on this subject and develop an informed recommendation to submit to the Board. Martin and John will follow up with outreach to the employee groups to determine if sufficient volunteers would be available for training and operation of the device.

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New Business:

Treasurer: Martin says we need a treasurer to keep track of number of copies made by the Committee. Much table talk about whether or not treasurer is needed. Ann and Georgia encouraged Martin to confirm whether there really is a need for this position or if it could be handled in a simpler manner.

The meeting was adjourned at 2:30 PM PST. The next meeting is scheduled for January 14, 2014.