



## *Homeowners Association*

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Updated February 8, 2018

January 12, 2018

### **Memo for Record**

RE: Lands and Buildings Committee Meeting

A group met on January 11, 2018, in the business office conference room, to review issues concerning the operation and maintenance of Surfside's lands and buildings properties.

**The committee met on February 8<sup>th</sup> to review Lands and Buildings issues.**

Members present included:

~~M. Smith~~

G. Gonzalez

J Clancy

W. Neal

K Smith

~~J. Purdin~~

T. Newman

L. Frazier

**R. Minich (Guest and perspective committee member)**

**J. Hoover (Guest)**

The group consider the following:

Mark Smith presented a current status of the effort to redesign and refurbish the RV/Compactor site. The Ad Hoc Committee for this effort will meet on Saturday, January 13<sup>th</sup> in the business office conference room.

**(Feb 8<sup>th</sup>) No update available. The contract to hire a consultant for the project has been approved by the committee.**

The Field Superintendent has suggested that the old water maintenance warehouse be retained for use as storage for the equipment and supplies associated with the

maintenance of Surfside's land and building properties. As there are no immediate plans for the disposal or sale of this facility, the group directed that the facility be used to store mowing equipment, paint and supplies used to maintain our buildings.

(Feb 8<sup>th</sup>) Lands and Buildings repair and maintenance supplies and equipment are now stored at this site. Closed.

The 350<sup>th</sup> Street beach path has been damaged by recent rains and alternate repair action will be considered. Field Superintendent action.

(Feb 8<sup>th</sup>) Repair actions are in progress. Material costs for this repair are expected to be about \$400.

The trip hazard at the pedestrian bridges identified in the 2017 site inspection and previous reports requires more robust measures to correct this safety issue. A proposal for concrete placement to remove the hazard will be brought to the Board of Trustees for approval.

(Feb 8<sup>th</sup>) A contract for this repair has been approved by the board of trustees. Repair will be conducted by Naselle Rock and Gravel during the Spring of 2018.

Repair of the exterior light at the compactor Drybox Building is awaiting parts. Ford Electric will complete this repair.

(Feb 8<sup>th</sup>) Still awaiting parts and action by Ford Electric.

The group approved the A&E contract to improve the security controls at the front entrance to the business office.

(Feb 8<sup>th</sup>) Repair actions complete. Closed.

The Water Main Replacement project completed 580 feet of replacement along the 324<sup>th</sup> street alignment.

(Feb 8<sup>th</sup>) Closed.

(Feb 8<sup>th</sup>) Permit for the Front Office self help remodeling project from Pacific County should be delivered this week. Construction will begin after permit receipt.

The group will meet again on **March 8, 2018**.