



Homeowners Association

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www.surfsideonline.org

March 9, 2017

Memo for Record; Report to SHOA Trustees

RE: Lands and Buildings Committee Meeting---March 8, 2018

The Committee met to consider past and future actions needed to support maintenance and operation of association facilities. This memo records the status of all actions considered.

Members present on the date of the current meeting included:

M. Smith [x]
G. Gonzalez [x]
J. Clancy, trustee [x]
L. Raymer, trustee [x]
W. Neal [x]
K. Smith []
J. Purdin [x]
T. Newman [x]
L. Frazier [x]
R. Minich [x]
J. Hoover []

The group considered the following:

1. RV/Compactor Site Rehabilitation Ad Hoc Committee (On-going).

(Jan 11th) Mark Smith presented a current status of the effort to redesign and refurbish the RV/Compactor site. The Ad Hoc Committee for this effort will meet on Saturday, January 13th in the business office conference room.

(Feb 8th) No update available. The contract to hire a consultant for the project has been approved by the committee.

(Mar 8th) Consultant for future design work has been hired. The committee is reviewing options and considerations for the construction work including: additional larger pull-through slots, a wash pad, additional power/lights, and

expansion to adjacent SHOA property. The next Ad Hoc Committee meeting is TBD.

2. Use of Old Maintenance Building (**Closed**). The Field Superintendent has suggested that the old water maintenance warehouse be retained for use as storage for the equipment and supplies associated with the maintenance of Surfside's land and building properties.

(Jan 11) As there are no immediate plans for the disposal or sale of this facility, the group directed that the facility be used to store mowing equipment, paint and supplies used to maintain our buildings.

(Feb 8th) Lands and Buildings repair and maintenance supplies and equipment are now stored at this site.

3. 350th Beach Path (On-going). The 350th Street beach path has been damaged by recent rains and alternate repair action will be considered.

(Jan 11th) Field Superintendent action.

(Feb 8th) Repair actions are in progress. Material costs for this repair are expected to be about \$400.

(Mar 8th) Work not completed. Awaiting available staff and reasonable weather.

4. Pedestrian Bridges Trip Hazard (On-going). The trip hazard at the pedestrian bridges identified in the 2017 site inspection and previous reports requires more robust measures to correct this safety issue.

(Jan 11th) A proposal for concrete placement to remove the hazard will be brought to the Board of Trustees for approval.

(Feb 8th) A contract for this repair has been approved by the board of trustees. Repair will be conducted by Naselle Rock and Gravel during the Spring of 2018.

(Mar 8th) Awaiting contractor's schedule and reasonable weather.

5. Repair of the exterior light at the compactor dry-box building (On-Going) is awaiting parts. Also, the NE corner of the dry-box building is damaged.

(Jan 11th) Ford Electric will complete this repair.

(Feb 8th) Still awaiting parts and action by Ford Electric.

(Mar 8th) Still awaiting parts. Repair of dry-box Building NE corner will be accomplished by SHOA staff when available.

6. Electronic Controls at SHOA Office (**Closed**).

(Jan 11th) The group approved the A&E contract to improve the security controls at the front entrance to the business office.

(Feb 8th) Repair actions complete.

7. The Water Main Replacement project status (**Closed**) This status will be covered in the Water Planning Committee minutes.

(Jan 11th) SHOA crews have completed 580 feet of replacement along the 324th street alignment.

8. The SHOA Front Office area will be remodeled to enhance security (On-going).

(Feb 8th) Permit for the Front Office self help remodeling project from Pacific County should be delivered this week. Construction will begin after permit receipt.

(Mar 11th) Permit received. Framing and dry wall work complete. Painting and installation of doors remains.

9. Removal of debris and limbs for SHOA Lakes and Waterways. Similar to parallel actions being undertaken by the Fish and Waterways committee.

(Mar 11th) The committee approved a DPR proposal to remove limbs and debris from Twin Lakes. DPR also performed an emergency removal of trees adjacent to the compactor site which could have damaged the site.

10. 2018 SHOA Site Maintenance Plan (On-going).

The group will meet again on April 12, 2018 in the SHOA Conference Room.