

Minutes – Technology Committee

10:30 AM * July 18, 2018

This was our fifth TechCom meeting!

Members Present:

Heidi Larson (Business Office Representative), Kurt Olds, Judy Dennington, Ralph Dennington, Kirby Smith and David Tollefson (Chairperson).

Members Unavailable:

Valarie Harrison (CRC Representative), Richard Jacobson, Ms Deb Blagg and Mr Mark Scott (Co-Trustee Resource).

One member has requested to be excused from our committee: Mr Richard Jacobson

A. Old Business: There was no old business.

B. New Business:

1. We received 38 additional surveys from the mail in process of the ballots and proxies. The chair will update the data and provide the results to the Committee. A brief review of the surveys by Ms Larson and the Chair did not reveal any major insights or changes to the overall results. Once fully integrated with all the information, the Committee members will review.
2. We outlined the five main improvements/updates that has been detailed in our initial survey results that our membership highlighted. Each of these improvements/updates will be included in our Technology Recommendation for the Board of Trustees with implementation and maintenance costs in conjunction with implementation guidelines and requirements to move forward if approved by the Board.
 - a. (Emergency and Non-Emergency Communication) Membership must opt in/out by providing appropriate email or street address to the Business Office, this must be a requirement going forward to expand the weekly information provided by the “Weekender”. Members need to make their decision about their individual notification process or if they do not want to be part of the on-going communication process.
 - b. Improve the website – Ms Judith Dennington and the Chair will coordinate an outline of issues we wish to discuss with the administrator of the website, Ms Frazier, and the current website owner, Billingham, to provide to the full Committee - along with other national home owner member management software and costs.

- c. Expand online meeting access – Chair will provide best option available to the Committee for review and path forward for implementation if the Board decides to move in that direction.
 - d. Online voting – Ms Blagg and the Chair will outline the details and requirements to implement this improvement.
 - e. Online invoices/payments – Mr Olds and Ms Larson will finalize the payment process and costs to provide to the full Committee.
- C. August 15, 2018 TechCom Meeting Goal: Our members will research and develop valid proposals to update our five main survey improvements and goals to review with the intent to have a Technological Recommendation finalized in by September 2018 for final submission to the Board as soon as possible.

Meeting was adjourned at 11:32 AM

Our next scheduled meeting is Wednesday, August 15, 2018

Prepared July 23, 2018

David Tollefson