

Tree, Brush, Noxious Weeds and Vegetation Committee Minutes October 19, 2018

Call to Order: 1:01pm

Present: Peggy Olds (Chairperson), Laura Frazier (Compliance Officer/Business Manager), Karen Pachman (Secretary), Valerie Harrison, Pam Harris. **Guests:** Randall Pugh and Rudd Turner

Introduction and Welcome: Peggy introduced and welcomed Trustee Rudd Turner and Guest Randall Pugh

Old Business:

- **September 2018 Minutes:** The draft September 2018 minutes were circulated by e-mail for correction. The committee give unanimous approval of the revised minutes. ***Laura will submit final minutes to the Board of Trustees (BOT) at their next meeting.***
- **Complaint Chart Update:** The revised Tree/Brush Complaint Resolution Flow Chart was discussed. Guests were asked to give their input on the flow chart to see if new members could understand the process. The committee and guests agreed it was easy to understand and would be a useful handout for members involved in the process. ***Peggy will provide the final copy to Laura and committee members for use in new member packets and by office staff.***
- **Education Programs:** Peggy, Annette and Valerie shared updates to the plan for the 2019 Surfside Yardscape event. It is scheduled for Saturday, June 29, 2019 from 10:00 am to 4:00 pm. The purpose of the event will be to provide outstanding examples of appropriate landscapes in Surfside, plant/planting information for members, enhanced member opportunities and participation in Surfside activities and provide donations for Ocean Park Food Bank. ***See draft plan for details.***
- **Other Old Business:** Rudd Turner (BOT Trustee, Treasurer) discussed the 2019 budget with the committee. He encouraged the committee to take a long-term view of any financial needs we might have and look for ways to save money. As an example, the Lands and Buildings committee has several options for costs related to resolving Complaint #5014, Seabreeze Lake. He said there will be a motion at tomorrow's Board meeting regarding those costs and the Surfside budget for 2019.

New business

- **Tree Report/Discussion:** Laura presented her report for October 2018. Nine (9) new complaints were added to the existing Twenty-Three (23) complaints and three (3) were closed. At the end of October 2018, we have twenty-nine (29) outstanding complaints. See attached report from Laura. Please Note: five (5) additional complaints were closed after this report was released. Laura will add them to her November Compliance Report. Valerie asked if we could get a flow sheet from our Lawyer outlining the steps and time line of the action taken on each delinquent complaint. ***Laura will follow-up with attorney to provide status on all complaints the attorney is managing.***

- **Member Contacts:** Peggy and Laura were contacted by two members concerning their complaints. Complaint 5015--Using the new laser to determine the depth of member's property, the complaint was closed after determining that the remaining trees appear to be on a neighbor's lot. Complaint 5032--Member requested onsite visit to determine remaining work to be done. Peggy met with him and discussed the one tree that was over height. He agreed to complete the work to close out this complaint.
- **Other New Business:** None

Meeting adjourned at 2:03pm

Next Meeting: November 16, 2018 at 1:00pm Surfside Board Room, HOA office

kp/po 10/22/18