

Surfside Homeowners Association / Water Planning Meeting Meeting Minutes

11/8/18

I. Call to order

Tom Newman called to order the regular meeting of the Water Planning Meeting at 9:59 AM on November 8th, 2018 at Surfside business office.

II. Roll call

Present: R. Minnich, B. Neal, K. Smith, G. Gonzalez, L. Frazier, A. Garcia, L. Raymer, T. Newman, J. Purdin, J. Flood (by phone)

III. Approval of minutes from last meeting

No official minutes were available to approve. L. Raymer and T. Newman reviewed notes from the informal meeting held in lieu of an official meeting.

IV. New and Current Business

- a) Cross-connection Control – A. Garcia - 23 backflow assemblies remain to be tested by the end of November. Water dept. is shorthanded due to loss of a field crew member. Water Use Questionnaires will need to be sent out in 2019 to every lot with water service. Questionnaires will be sent to owner of property, to the mailing address on file, one questionnaire for each metered lot with parcel no. pre-filled-out.
- b) Leak Report – A. Garcia – No exceedances this month of the water conservation cap. L. Raymer recommended we ask members who are not full-time to shut off their water. Water Dept. is building a spreadsheet to track perpetual leaks with high use as possible candidates for “demand” letters to repair leaks. R. Minnich expressed concern that members may fix a leak only to wait and find next month that the leak is not fixed or a second leak was not resolved. “Demand” letters will be sent only after significant time and attempts to find and fix a leak has failed. Our only leak letter was sent to a member whose leak has persisted at least a year.
- c) Water Main Replacement – G. Gonzalez – Main replacement has been slowed by communication cables located next to the water main. Regardless the water department has installed in excess of 1 mile this year of new water main.

- d) Treatment Plant Permit – B. Neal –We have received 2 quotes from Beaver Creek, to finish the wetland delineation (\$2,867) and to mitigate the wetlands (\$5,749). We may need to hire a surveyor (est. cost \$3,000) after the delineation is complete. Per Pacific County there are no records of permits on file for any of the older buildings at the wellfield, thus mitigation will include all buildings at the wellfield. Per Bill, although board approved, any individual quote exceeding \$3,000 should get board approval.
- e) Oysterville Rd. Loop – B. Neal - Laura emailed Sam (attorney) a couple days ago and is awaiting a response from him on the status of the amended agreement.
- f) Resolution Wage Steps – B. Neal – A proposal to include a 12-step wage increase for each job description is scheduled for November’s board meeting. This proposal is important to avoid losing qualified help. Jobs do not have to be absolutely capped at the 12th pay level. Consensus that, as this upcoming board meeting may be contentious, it should be recommended to the president to postponed the proposal until the January board meeting.
- g) Fall Protection Training – G. Gonzalez –Surfside, North Beach, and Ilwaco will be paying \$450 per person, for onsite fall protection training. This will need board approval at November’s meeting. As of January 1st, Fall Protection Rules will be changing. Surfside may need to modify reservoir access to be compliant and will need to buy new harnesses.
- h) Test Well in J Wellfield – B. Neal – 35’ sand point should be complete by Friday. Full spectrum IOC and VOC, along with MTTP (Maximum TTHM Potential) and arsenic testing, are planned. Results should be available in January.
- i) Misc. – Consensus that no Water Planning Meeting is needed for the month of December.

B. Neal - Water Dept. service calls are primarily related to leaks and leak letters. If THMs are below MCL in December (as expected) the bilateral agreement will be fulfilled. Friendly bacteria may be growing in the carbon vessels as indicated by UV numbers going down. The new conservation rate will be applied January 1st.

K. Smith – ‘For the record the conservation rate is an in-house policy and has nothing to do with the State requirements.’ Per Kirby, State

requirements were met years ago when Surfside began reducing the amount of lost (unaccounted for) water.

B. Neal – Carbon is expensive and carbon life is dependent on use, members should have to pay for excessive use. “8,000 cu. ft. is still a ridiculous amount of water.”

V. Adjournment

Tom Newman adjourned the meeting at 11:35 AM

Minutes submitted by: April Garcia 11/13/18

Minutes approved by: _____

Print Name: _____