

Tree, Brush, Noxious Weeds and Vegetation Committee Minutes November 16, 2018

Call to Order: 1:03 pm

Present: Peggy Olds (Chairperson), Laura Frazier (Compliance Officer/Business Manager), Annette deLeest (Trustee), Karen Pachman (Secretary), Valerie Harrison. Guests: Betsy Nelson and Randall Pugh.

Introduction and Welcome: Peggy welcomed guests Betsy Nelson, Randall Pugh.

Old Business:

-October 2018 Minutes: The draft October 2018 minutes were circulated by e-mail for correction. The committee give unanimous approval of the revised minutes. *Laura will submit final minutes to the Board of Trustees (BOT) at their next meeting.*

-Education Program: Peggy, Annette and Valerie met to further discuss the plans for the June 29, 2019 Surfside Yardscape Tour. They shared the updated event planning chart. Valerie mentioned the "Basket Case" Nursery provides demonstrations and may be able to participate in our event. *Peggy will follow-up with Basket Case.*

-Old Complaint Follow-up: Laura sent an e-mail to the HOA attorney on October 19, 2018 requesting a flow chart for the three tree complaints that were sent to him in June/July. There has been no response by the lawyer to date. It was recommended by the committee that *Laura and Annette speak to Gary Williams (BOT, President) to help expedite a response from the attorney.*

-Flowchart: Laura and Peggy completed the Tree/Brush Complaint Resolution flowchart update.

-Other Old Business: Complaint 5014 (Sea Breeze Lake, Surfside HOA property). Concerns were expressed that no definitive plan to remedy this complaint has been created. The complaint was brought to the Land and Building Committee last summer by Larry Raymer. Quotes from a survey company was brought to the October Board meeting and was tabled because of the expense. To assist in completing a plan, Peggy and Valerie will attend the next Land and Building Committee meeting and offer help in creating a viable plan. *Peggy and Annette will assist Laura in developing materials to inform landowners around the lake of potential work to be done in 2019. Laura will contact complainant on updates.*

New Business:

-Tree Report/SDiscussion: Laura presented the November 2018 report. One (1) new complaint was added to the existing twenty-nine (29) complaints and eleven (11) were closed. At the end of November 2018, we have nineteen (19) outstanding complaints. See attached report from Laura

-Member contacts: Complaint 5032--Peggy spoke with the member's contractor onsite. Great job in trimming trees to covenant height. Large brush piles remain; may want extension to May to use chipper site. She advised him to speak to Laura about an extension date to avoid any fines.

-Other New Business: Discussion on cleaning brush from property. Until brush is cleared, the complaints will remain opened. *Peggy will work with Laura on a new form letter to members with a check off of what still needs to be done.* There will not be a formal meeting for the committee in December. *Laura will still prepare a report and the committee will investigate complaints as needed.*

Meeting adjourned at 2:15 pm

Next meeting January 18, 2019 at 1:00 pm Surfside Board Room, HOA office