

Tree, Brush, Noxious Weeds and Vegetation Committee Minutes January 18, 2019

Call to Order: 1:00 pm

Present: Peggy Olds (Chairperson), Laura Frazier (Compliance Officer/Business Manager), Annette deLeest (Trustee), Karen Pachman (Secretary), Valerie Harrison. Larry Raymer and Pam Harris. Guests: Betsy Nelson

Introduction and Welcome: Peggy welcomed all members and guest.

Old Business:

-November 2018 Minutes: The draft November 2018 minutes were circulated by e-mail for correction. The committee give unanimous approval of the revised minutes. Laura will submit final minutes to the Board of Trustees (BOT) at their next meeting.

-Yardscape Plans: Peggy, Annette and Valerie met to further discuss the plans for the June 29, 2019 Surfside Yardscape Tour. Peggy updated the planning chart and checked on assigned duties with members present. Larry said he spoke to a worker at Arbor Care in Astoria (Luke Colvin), may be able to give a presentation on tree care. Peggy will contact Beverly Anoldy, a master gardener, for another talk. Yard selection should be completed by March.

- Complaint # 5014 Follow-up: Seabreeze Lake--Gil spoke with the complaint filer. Some trees have been trimmed within the complaint boundary; other trees are still non-compliant. The complaint is still valid and the committee urged Laura, as our compliance officer, to take immediate action to resolve it. Laura/Larry shared that since the Board voted down the significant expenditure to do a survey around the lake to determine property boundaries, our suggested Plan B needed to be implemented. The committee recommended the following plan: 1) Determine property boundaries by working with members; 2) Get contractor estimates for work on overheight vegetation; 3) Review plans with Pacific Co to address critical area resource lands (CARL) issues; 4) Develop budget and timeline for project work given information from 1-3 above; 5) Prepare, award and monitor contract/contract work; 6) Review and validate contract completion and 7) validate covenant compliance.

Annette and Peggy will assist Laura in drafting a letter to all property owners around Seabreeze lake stating the problem and asking for permission to access the Lake via property belonging to the member. Laura will get this letter out via regular mail or e-mail and ask for a response within 45 days. Peggy will meet with Ric Minich (chair) or the Lands and Buildings Committee to develop a plan based on complaint resolution and member responses. Laura/new General Manager will develop estimates, budget and timeline for the work to be done in conjunction with Gill and appropriate committees. Peggy and Annette will work with County about getting a CARL review and permit for this job if necessary. Gil will oversee contract work.

-Complaints sent to Attorney: Laura sent an e-mail to the HOA attorney on October 19, 2018 requesting information on the three tree complaints that were sent to him in June/July. Complaint # 4367 from 7/23/2014 has been completed. Complaint # 4072 from 8/28/2012 is now in foreclosure for back taxes by the County. Complaint #4674, from 05/2/2016 is still under

review and no action taken. Once again, a monthly report will be requested from the Lawyer by our trustee and President of the Board.

-Other Old Business: Laura is semi-retiring effective January 31. She will still work part-time for Surfside. Hiring a new Compliance Officer and General Manager is planned by the Board. Her role as Compliance Officer is unclear at this time, although she will continue to process complaints and prepare a report for the Board until the new personnel are hired.

Peggy and Laura completed a check off list that will be added to existing fine letters outlining work still needing completion for compliance validation. This closes a follow-up item from November's meeting.

New Business:

-Tree Report/SDiscussion: Laura presented her report for December, 2018 (no official committee meeting was held) and January, 2019. December 2019: ten (10) new complaints were added to the existing nineteen (19) complaints and seven (7) were closed. At the end of December 2018, we have twenty-two (22) outstanding complaints. See attached report from Laura.

January, 2019: Zero (0) complaints were added to the existing twenty-two (22) complaints and two (2) were closed. At the end of January, 2019, we have twenty (20) outstanding complaints. See attached report from Laura

-Member contacts: Complaint 4991--Peggy spoke with the property owner and he requested one more month to complete the work on his property. Laura granted request for completion January 31, 2019. Complaint # 5078--All trees have been trimmed on this member's lot. Member requested additional time (until opening of chipper site) for brush removal. Granted by Laura.

-Other New Business: Annette will ask the Board to appoint Betsy Nelson to the Tree Committee. Peggy reported there are a couple of local public lectures available. February 11th "Caring for Tree and Shrubs" from 10:00-1:00 at Grays Harbor in Ilwaco. Jeff Nesbitt will present on February 19 on Weed Identification from 5:00-7:00 at the County Administration Building.

Meeting adjourned at 2:15pm

Next meeting February 15, 2019 at 1:00 pm Surfside Board Room, HOA office