

Surfside Homeowners Association / Water Planning Meeting Meeting Minutes

02/07/2019

I. Call to order

Bill Neal called to order the regular meeting of the Water Planning Meeting at 10:16 AM on February 7th, 2019 at Surfside business office.

II. Roll call

Present: L. Raymer, B. Neal, K. Smith, G. Gonzalez, R. Minich, L. Frazier, A. Garcia, and J. Purdin

III. Approval of minutes from last meeting

No minutes were approved.

IV. New and Current Business

- a) Cross-connection Control – A. Garcia – Nearly 2000 mailings will need to go out this year for Cross-connection Control Water Use Questionnaires (WUQ). Questionnaires will be sent to all lots having access to Surfside Water. Mailings are required to be sent first class mail. WUQs are required to be sent no less than every 5 years. A WUQ is being set up by the webpage administrator so that these documents may be completed and submitted online. Last mailing took 4 years to ensure all WUQs were returned and to process (record and investigate) them. This year we hope to have the vast majority processed by the end of the year. There will be less investigations as most hazards have been identified, language on the form has been changed requiring less follow up calls, and final notices will be sent out much sooner.
- b) Leak Report – A. Garcia – We have had two consecutive months of 37 continuous leaks, the monthly average is 50-60. This could be members shutting off services when they are out of town or shutting off irrigation. There were no exceedances this month despite the conservation cap being lowered. A bill for a continuous leak which had resulted in very high charges was reduced by half. The high use bill was a water leak in the back yard which was repaired.
- c) Water Main Replacement – G. Gonzalez – 430' of C900 was installed in January along with 2 valves on J Place. 180' of right-of-way was restored.

A photo in the WSM report shows a culvert which the county approved the water department to cut out as it was abandoned. Per Bill Neal the crew should be done installing water main in divisions 14 and 15 by March or April. Gil believes it will take a little longer. All cul-de-sacs in those divisions will have their water mains extended.

- d) Treatment Plant Permitting – B. Neal – All permits have been paid to county. Surveyors, Gray & Osborne, were three weeks late. Suvey has been plotted and was sent to Mark yesterday. The mitigation plan will be submitted sometime in March. It is likely some gravel will be removed and that some vegetation will be replanted. Once the plan is approved discussion can begin on what kind of structure, if any, to put over the carbon filters.
- e) Oysterville Rd. Loop – B. Neal – Per Laura there has been no progress as she has not received anything from Sam. Sam was given a deadline of approximately March 5th. Per Bill, the easement agreement is holding the project up.
- f) Lease Agreement (Unscheduled Item) – Bill Neal – The lease agreement looks good and will be presented to John Kukula soon. Afterwards the crew will begin moving items to the new location. Pipe delivery is expected in early March, so it is hoped this will be completed soon.
- g) Water System Manager's Report – B. Neal – Per Gil three new services are pending install. Water temperature is decreasing some as it sits in reservoirs and the distribution lines. The Water Facility Inventory (WFI) has been updated and coliform samples are now required to be collected twice per month year-round. The increased sampling is based on population and is due to a higher estimate of "visitors" (hotel guests and campers) in the winter. Residential population may need to be updated this year as well. Per Bill, we may need to create an RV category (Group) in BIAS to track visitors and water consumption at RV lots. Carbon replacement is scheduled for March 5th. By replacing one vessel, the friendly bacteria should remain and migrate to the new carbon. The carbon backwash pond will be used as enhanced wetlands and the carbon backwash will likely be redirected to the ATEC backwash pond. THM results have stayed below trigger level therefore the bilateral agreement should be fulfilled and complete perhaps as early as the first quarter of 2019. THMs will be resamples after carbon replacement and a period of settlement, but while the weather is still cool.

V. Adjournment

Bill Neal adjourned the meeting at 11:09 AM

Minutes submitted by: April Garcia 02/08/19

Minutes approved by: _____

Print Name: _____